



# **NOTICE OF EXECUTIVE KEY DECISIONS**

**18 November 2016**

## Notice of Key Decisions

This document provides information on the 'key decisions' to be taken by the Executive within the next 28 days. The Notice will be updated on a monthly basis and sets out:

- Details of the key decisions which are to be taken;
- Dates of the Executive meetings at which decisions will be taken;
- Details of who will be consulted and dates for consultation;
- Reports and background papers which will be considered during the decision making process;
- Details of who to contact if further information is required
- Details of where the document can be inspected
- Details of items which the public may be excluded from the meeting under regulation 4(2) and the reason why
- Details of documents relating to the decision which need not, because of regulation 20(3) be disclosed to the public and the reason why.

The dates on which each new Notice will be published are set below:

### Publication Dates

21 October 2016	13 January 2017	7 April 2017
18 November 2016	10 February 2017	
20 December 2016	10 March 2017	

Key decisions are taken by the City Council's Executive and these are usually open to the public. Agendas and reports and any other documents relevant to the decision which may be submitted can be viewed in the Customer Contact Centre at the Civic Centre, Carlisle or on the City Council's website ([www.carlisle.gov.uk](http://www.carlisle.gov.uk)). Agendas and reports are published one week ahead of the meeting.

A Key Decision is an Executive decision which is likely –

- (a) to result in the relevant local authority incurring expenditure which is, or the making of savings which are, significant\* having regard to the local authority's budget for the service or function to which the decision relates;
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the relevant local authority.

\*significant expenditure or savings to the authority in excess of £70,000

The City Council's Executive Members are:

Councillor Glover –Leader  
Councillor Dr Tickner – Finance, Governance and Resources Portfolio Holder  
Councillor Ms Quilter – Culture, Leisure and Young People Portfolio Holder  
Councillor Mrs Bradley – Economy, Enterprise and Housing Portfolio  
Councillor Miss Sherriff – Communities, Health and Wellbeing Portfolio Holder  
Councillor Southward – Environment and Transport Portfolio Holder

Should you wish to make any representations in relation to the items being held in private or If you require further information regarding this notice please contact Committee Services on 01228 817039 or [committeeservices@carlisle.gov.uk](mailto:committeeservices@carlisle.gov.uk).

## **Index of Active Key Decisions**

		Date Decision to be considered:	Date Decision to be taken:
KD.15/16	North West Coast Connections Project S42 Consultation Response		19 December 2016
KD.20/16	Tullie House Business Plan	21 November 2016 consultation period to include Overview and Scrutiny as appropriate	19 December 2016
KD.21/16	Budget Process 2017/18	21st November 2016 consultation period to include Overview and Scrutiny as appropriate 12th December 2016 consultation period to include Overview and Scrutiny as appropriate 19th December 2016 consultation period to include Overview and Scrutiny as appropriate 18th January 2017 consultation period to include Overview and Scrutiny as appropriate	21st November 2016 12th December 2016 19th December 2016 18th January 2017
KD.24/16	Polling Station Review 2016/17		19 December 2016
KD.27/16	Public Realm / Green Market		19 December 2016

## **Index of Active Key Decisions**

		Date Decision to be considered:	Date Decision to be taken:
KD.28/16	Regulatory Reform (Housing Assistance) (England and Wales) Order 2002 Changes to existing Housing Assistance Policy	21 November 2016 (under General Exemption) consultation period to include Overview and Scrutiny as appropriate	19 December 2016

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### **Notice of Key Decisions to be taken by the Executive**

The following key decision is to be made on behalf of Carlisle City Council:

Key Decision Reference:	KD.15/16
Type of Decision:	Executive
Decision Title:	North West Coast Connections Project S42 Consultation Response
Decision to be taken:	The Executive will be asked to respond to the S42 Consultation on the North West Coast Connections Project
Date Decision to be considered:	
Date Decision to be taken:	19 December 2016
Is the Decision Public or Private?:	The decision will be taken in public.
Documents submitted for consideration in relation to the Decision:	The report of the Corporate Director of Economic Development will be available five working days before the meeting
Contact Officer for this Decision:	Director of Corporate Economic Development, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG
Relevant Portfolio Area:	Economy, Enterprise and Housing (Councillor Mrs Bradley)
Relevant or Lead Overview and Scrutiny Panel:	Environment and Economy Overview and Scrutiny Panel

All public reports can be viewed in the Customer Contact Centre of the Civic Centre, Carlisle, the Public Library and on the Council's website [www.carlisle.gov.uk](http://www.carlisle.gov.uk).

Other documents relevant to the matter may be submitted to the decision maker. These, if available, may be obtained by contacting the named contact officer.

### **Notice of Key Decisions to be taken by the Executive**

The following key decision is to be made on behalf of Carlisle City Council:

Key Decision Reference:	KD.20/16
Type of Decision:	Executive
Decision Title:	Tullie House Business Plan
Decision to be taken:	The Executive will be asked to consider the Tullie House Business Plan and refer it to the Community Overview and Scrutiny Panel prior to making recommendations to Council.
Date Decision to be considered:	21 November 2016 consultation period to include Overview and Scrutiny as appropriate
Date Decision to be taken:	19 December 2016
Is the Decision Public or Private?:	The decision will be taken in public.
Documents submitted for consideration in relation to the Decision:	The report of the Deputy Chief Executive will be available five working days before the meeting
Contact Officer for this Decision:	Deputy Chief Executive, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG
Relevant Portfolio Area:	Culture, Heritage and Leisure (Councillor Ms Quilter)
Relevant or Lead Overview and Scrutiny Panel:	Community Overview and Scrutiny Panel

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## **Notice of Key Decisions to be taken by the Executive**

The following key decision is to be made on behalf of Carlisle City Council:

Key Decision Reference:	KD.21/16
Type of Decision:	Executive
Decision Title:	Budget Process 2017/18
Decision to be taken:	<p>The Executive will be asked to:</p> <p>Consider strategic financial issues arising from the budget setting process</p> <p>(a) Budget Update – Revenue Estimates including spending pressures and savings (21st November 2016)</p> <p>(b) Individual Charges Reviews (21st November 2016)</p> <p>(c) New Capital Spending Proposals and Provisional Capital Programme (21st November 2016)</p> <p>(d) Corporate Assets – Repair and Maintenance Programme (21st November 2016)</p> <p>(e) Treasury Management and Prudential Borrowing Implications (21st November 2016)</p> <p>(f) Local Taxation (including CTRS) (21st November 2016)</p> <p>(g) Review of Reserves &amp; Balances (19 December 2016)</p> <p>(h) Consideration of Overview and Scrutiny Consultation feedback (12th December 2016)</p> <p>(i) Draft Revenue Support Grant Settlement (if available) (19th December 2016)</p> <p>(j) Summary Overall Revenue and Capital Position (if required) including decision on Business Rate Pooling (19th December 2016)</p> <p>(k) Draft Treasury Management and Investment Strategy including MRP Strategy (19th December 2016)</p> <p>(l) Executive Draft Budget Proposals for consultation (19th December 2016)</p> <p>(m) Pension Fund Revaluation (18th January 2017)</p> <p>(n) Final Revenue Support Grant and Final Revenue Budget Summary (if required) (18th January 2017)</p> <p>(o) Provisional Capital Programme (18th January 2017)</p> <p>(p) Treasury Management and Investment Strategy including MRP Strategy (18th January 2017)</p> <p>(q) Consideration of Final Budget Consultation (18th January 2017)</p> <p>(r) Executive's Final Budget Proposals (18th January 2017)</p>
Date Decision to be considered:	<p>21st November 2016 consultation period to include Overview and Scrutiny as appropriate</p> <p>12th December 2016 consultation period to include Overview and Scrutiny as appropriate</p> <p>19th December 2016 consultation period to include Overview and Scrutiny as appropriate</p>

	18th January 2017 consultation period to include Overview and Scrutiny as appropriate
Date Decision to be taken:	21st November 2016 12th December 2016 19th December 2016 18th January 2017
Is the Decision Public or Private?:	The decisions will be taken in public.
Documents submitted for consideration in relation to the Decision:	The report of the Chief Finance Officer will be available five working days before the meeting
Contact Officer for this Decision:	Chief Finance Officer, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG
Relevant Portfolio Area:	Finance, Governance and Resources (Councillor Dr Tickner)
Relevant or Lead Overview and Scrutiny Panel:	Resources Overview and Scrutiny Panel, Community Overview and Scrutiny Panel, Environment and Economy Overview and Scrutiny Panel

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### **Notice of Key Decisions to be taken by the Executive**

The following key decision is to be made on behalf of Carlisle City Council:

Key Decision Reference:	KD.24/16
Type of Decision:	Executive
Decision Title:	Polling Station Review 2016/17
Decision to be taken:	The Executive will be asked to make recommendations to Council on polling arrangements within the City Council area
Date Decision to be considered:	
Date Decision to be taken:	19 December 2016
Is the Decision Public or Private?:	The decision will be taken in public
Documents submitted for consideration in relation to the Decision:	The report of the Corporate Director of Governance and Regulatory Services, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG will be available five working days before the meeting
Contact Officer for this Decision:	Corporate Director of Governance and Regulatory Services, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG
Relevant Portfolio Area:	Finance, Governance and Resources (Councillor Dr Tickner)
Relevant or Lead Overview and Scrutiny Panel:	Resources Overview and Scrutiny Panel

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### **Notice of Key Decisions to be taken by the Executive**

The following key decision is to be made on behalf of Carlisle City Council:

Key Decision Reference:	KD.27/16
Type of Decision:	Executive
Decision Title:	Public Realm / Green Market
Decision to be taken:	The Executive will be asked to consider and agree proposals for Public Realm improvements to the Green Market
Date Decision to be considered:	
Date Decision to be taken:	19 December 2016
Is the Decision Public or Private?:	The decision will be taken in public.
Documents submitted for consideration in relation to the Decision:	The report of the Corporate Director of Economic Development will be available five working days before the meeting
Contact Officer for this Decision:	Corporate Director of Economic Development, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG
Relevant Portfolio Area:	Economy, Enterprise and Housing (Councillor Mrs Bradley)
Relevant or Lead Overview and Scrutiny Panel:	Environment and Economy Overview and Scrutiny Panel

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### **Notice of Key Decisions to be taken by the Executive**

The following key decision is to be made on behalf of Carlisle City Council:

Key Decision Reference:	KD.28/16
Type of Decision:	Executive
Decision Title:	Regulatory Reform (Housing Assistance) (England and Wales) Order 2002 Changes to existing Housing Assistance Policy
Decision to be taken:	The Executive will be asked to approve amendments to the Existing Housing Assistance Policy, to include discretionary housing assistance funding through the scope of the Disabled Facility Grant funding under the Better Care Fund.
Date Decision to be considered:	21 November 2016 (under General Exemption) consultation period to include Overview and Scrutiny as appropriate
Date Decision to be taken:	19 December 2016
Is the Decision Public or Private?:	The decision will be taken in public
Documents submitted for consideration in relation to the Decision:	The report of the Corporate Director of Governance and Regulatory Services will be available five working days before the meeting
Contact Officer for this Decision:	Corporate Director of Governance and Regulatory Services, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG
Relevant Portfolio Area:	Communities, Health and Wellbeing (Councillor Miss Sherriff)
Relevant or Lead Overview and Scrutiny Panel:	Community Overview and Scrutiny Panel

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Notice prepared by Councillor Colin Glover,  
Leader of Carlisle City Council

Date: 18 November 2016